



ANNUAL REPORT 1999

ANNUAL REPORT

of the

TOWN OFFICERS

OF THE TOWN OF

JEFFERSON, NH

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FOR THE YEAR ENDING DECEMBER 31, 1999

TABLE OF CONTENTS

Androscoggin Valley Regional Refuse Disposal District	48
Auditor's Report	10
Balance Sheet	16
Births Registered	63
Board of Adjustment Report	41
Budget of the Town	6
Caleb Group	56
Deaths Registered	65
Detailed Statement of Payments	26
Enman Scholarship Fund	61
Financial Report of Trustees of Trust Funds	23
Fire Chief's Report	34
Jefferson Conservation Commission Report	44
Jefferson F.A.S.T. Squad	45
Jefferson Historical Society	47
Library Budget Report	25
Library Report	39
Marriages Registered	64
Mt. Washington Regional Airport	53
Nevers-Town of Jefferson Scholarship Fund	62
North Country Council Report	50
North Country Home Health Agency	58
Planning Board Report	42
Report of Town Forest Fire Warden and State Forest Ranger	37
Road Agent's Report	33
Schedule of Town Property	17
Summary Inventory of Valuation	11
Summary of Expenditures	14
Summary of Receipts	13
Tax Collector's Report	18
Tax Rate Computation	12
Town Clerk's Report	21
Town Officers	3
Transfer Station Report	9
Treasurer's Report	22
Tri-County Community Action Program	52
Warrant	4
Weeks Home Health Services, Inc.	54
White Mountain Mental Health and Developmental Services	59

TOWN OFFICERS

MODERATOR	Paul F. Donovan
SELECTMEN	Raymond M. Conway, Chairman Michele C. Ward Carroll E. Ingerson
TREASURER	Marie A. Noyes
TAX COLLECTOR	Mary L. Gross
TOWN CLERK	Opal L. Bronson
AUDITOR	Rita M. Larcomb
SUPERVISORS OF THE CHECKLIST	Donald Noyes Cheryl Meehan Lloyd Ingerson
EMERGENCY MANAGEMENT	Jeffrey Wiseman, Director
PLANNING BOARD	Ernest Gaudes, Chairman
BOARD OF ADJUSTMENTS	Kim Perry, Chairman
FIRE CHIEF	Chris Milligan
FAST SQUAD	Larry Coulter, Jr., Director
TRUSTEES OF TRUST FUNDS	Jason Call Harold Davis Rupert Corrigan
LIBRARY TRUSTEES	Adele Woods, Chairman Lena Savage Wilma Corrigan
CONSERVATION COMMISSION	David Govatski, Chairman

WARRANT 2000 TOWN MEETING

THE POLLS WILL BE OPEN FROM NOON TO 8:00 P.M.

To the inhabitants of the Town of Jefferson in the County of Coos in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Town of Jefferson on Tuesday, the **fourteenth** day of March next, at 7:30 of the clock in the evening, to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the ensuing year**

ARTICLE 2: To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town charges for the ensuing year. That sum being \$379,656.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of \$40,000 to be added to the Capital Reserve Funds as listed. Selectmen recommend.

\$10,000 Highway Vehicle CRF

10,000 Fire Truck CRF

2,000 Perambulation CRF

3,000 Revaluation CRF

10,000 Town Dump Closure CRF

5,000 RT 115B Reconstruction CRF

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of \$485 (50 cents per capita) for the support of the Mt. Washington Regional Airport (Whitefield). Selectmen recommend.

ARTICLE 5: To see if the Town will vote to establish an expendable general fund trust fund under the provisions of RSA 31:19a, to be known of the Town Library Fund, for the purpose of repair, maintenance and renovation of the Jefferson Public Library, and to raise and appropriate the sum of \$20,000, with the Selectmen as agents to expend. This sum to come from the fund balance (surplus) and no amount to be raised from taxation. Selectmen recommend.

ARTICLE 6: To see if the Town will vote to increase the salaries of the Selectmen to \$1,500 each (this is an increase of \$300 per selectman) and to raise and appropriate the sum of

\$900 to cover this increase. Selectmen recommend.

ARTICLE 7: To see if the Town will vote to establish an expendable general fund trust fund under the provisions of RSA 31:19a, to be known as the Honor Roll Memorial Fund, for the purpose of repair and maintaining the memorial and to raise and appropriate \$1,500 for this purpose, with Selectmen as agents to expend. This sum to come from the fund balance (surplus) and no amount to be raised by taxation. This surplus comes from donations that were given in support of the memorial. Selectmen recommend.

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of \$25,000 to replace the roof on the Town Hall. Selectmen recommend.

ARTICLE 9: To see if the Town will vote to authorize the Board of Selectmen to dispose of such property of the Town as the Selectmen in their sole discretion, deem equitable, just and subject to existing laws.

ARTICLE 10: To see if the Town will vote to allow the Tax Collector to accept prepayment of taxes.

ARTICLE 11: To transact any other business that may come before this meeting.

****Article 1 to be voted by ballot while polls are open.**

Given under our hands and seal this 21st day of February in the year of our Lord Two Thousand.

A True Copy: ATTEST

RAYMOND M. CONWAY, Chairman
MICHELE C. WARD, Member
CARROLL E. INGERSON, Member
Board of Selectmen
Town of Jefferson, NH

PROPOSED BUDGET FOR 2000

Purpose of Appropriations	Approp. Prior Year As Approved By DRA	Actual Expend. Prior Year	Approp. Ensuing Fiscal Year
GENERAL GOVERNMENT			
Executive	\$28,000	\$29,920	\$29,000
Election, Registration & Vital Statistics	7,000	7,034	7,000
Financial Administration	17,000	16,254	17,000
Legal Expense	3,000	299	3,000
Planning and Zoning	7,000	3,356	6,000
General Government Building	12,000	6,978	12,000
Cemeteries	7,000	5,478	7,000
Insurance	18,000	10,857	18,000
Other General Government		6,311	
PUBLIC SAFETY			
Police	4,815	3,587	4,830
Ambulance	6,500	5,892	6,500
Fire	61,500	58,708	25,000
Emergency Management	400	0	400
Other (Including Communications)	1,500	1,358	1,500
AIRPORT/AVIATION CENTER			
Airport Operations (War. Art. #4)	485	485	485
HIGHWAYS & STREETS			
Highways & Streets	90,000	89,310	90,000
Bridges	3,000	543	3,000
Street Lighting	5,500	5,656	6,000
Other	2,600	0	-
SANITATION			
Solid Waste Disposal	68,000	71,961	80,000
Solid Waste Clean-up	10,000	8,094	3,000
Sewage Collection & Disposal & Other	1,000	540	1,000
HEALTH			
Pest Control	500	210	500
Health Agencies & Hospitals & Other	9,665	9,665	9,776
WELFARE			
Intergovernmental Welfare Payments	3,000	1,317	3,000

CULTURE & RECREATION

Parks & Recreation	6,500	6,421	6,500
Library	8,000	8,096	9,000
Patriotic Purposes	6,600	7,791	500
Other Culture & Recreation	300	330	0

CONSERVATION

Other Conservation	350	350	300
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DEBT SERVICE

Princ.-Long Term Bonds & Notes	30,000	30,000	15,250
Interest-Long Term Bonds & Notes	2,000	1,252	2,000
Interest on Tax Anticipation Notes	10,000	6,279	10,000

CAPITAL OUTLAY

Machinery, Vehicles & Equipment	4,500
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OPERATING TRANSFERS OUT

Sewer	2,600	2,282	2,600
To Capital Reserve Fund (War. Art. #3)	33,000	33,000	40,000
TOTAL APPROPRIATIONS	\$466,815	\$444,114	\$420,141

SPECIAL WARRANT ARTICLES

Purpose of Appropriations	Warrant Art. #	Appropriations Ensuing FY (Recommended)
Honor Roll Maintenance	7	\$ 1,500
Library Fund	5	20,000
Subtotal Recommended		\$21,500

INDIVIDUAL WARRANT ARTICLES

Salary Increase	6	900
Roof Repair	8	25,000
Subtotal Recommended		\$25,900

Source of Revenue	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ens. Year
TAXES			
Land Use Change Taxes	500	0	500
Resident Taxes	5,000	5,030	5,000
Timber Taxes	15,000	13,923	10,000
Interest & Penalties on Delinquent Taxes	35,000	36,060	30,000
Excavation Tax (\$.02 cents per cu. yd.)	100	8	50
Excavation Activity Tax		200	200
LICENSES, PERMITS AND FEES			
Motor Vehicle Permit Fees	105,000	144,404	135,000
Building Permits	30	43	30
Other Licenses, Permits & Fees	3,000	3,799	3,000
FROM STATE			
Shared Revenues	15,000	8,821	8,000
Meals & Rooms Tax Distribution	12,000	19,095	15,000
Highway Block Grant	31,167	31,167	33,163
State & Federal Forest Land Reimbursement	3,500	3,411	3,500
Other (Including Railroad Tax)	4,000	6,938	4,500
CHARGES FOR SERVICES			
Income from Departments	1,000	1,121	1,000
MISCELLANEOUS REVENUES			
Sale of Municipal Property		59	
Interest on Investments	2,000	1,051	1,200
Other	6,000	22,088	4,000
INTERFUND OPERATING TRANSFERS IN			
Sewer (Offset)	3,600	2,119	3,600
From Trust & Agency Funds	1,700	1,700	1,700
OTHER FINANCING SOURCES			
Proc. from Long Term Bonds & Notes	35,000	35,000	
Amts. VOTED From F/B ("Surplus")	5,000	5,000	21,500
TOTAL ESTIMATED REVENUE & CREDITS	\$283,497	\$340,829	\$280,943

BUDGET SUMMARY

Appropriations Recommended	\$420,141
Special Warrant Art. Recommended	21,500
"Individual" Warrant Art. Recommended	25,900
TOTAL Appropriations Recommended	467,541
Less: Amount of Estimated Revenues & Credits	280,943
Estimated Amount of Taxes to be Raised	\$186,598

TRANSFER STATION REPORT

In April of 2000, a new recycling center will open in Berlin, NH. It will take construction and demolition materials. This could save the town a substantial amount of money. For us to sort through the materials after you have left the transfer station is time consuming and unproductive. PLEASE, if you are not sure, or have any questions as to what goes where, PLEASE ASK.

How many times have you had to wait in line to dispose of your trash? A suggestion was made at the annual waste disposal meeting that if you sort your recyclables prior to coming to the transfer station it would save time.

We do want to thank the townspeople of Jefferson for their cooperation this past year, and in advance for the coming year.

Respectfully submitted,

The Selectmen

FRANK GRAY

Transfer Station Officer

AUDITOR'S REPORT

This is to certify that I have examined the 1999 Bank Books, Statements, and all other financial records for the Town of Jefferson and have found them to be correct to the best of my knowledge and ability.

Respectfully submitted,

RITA M. LARCOMB

Auditor

SUMMARY INVENTORY OF VALUATION

Land		
Current Use (Current Use Value)		
19,760 Acres	\$ 1,046,576	
Residential		
6,247 Acres	17,069,300	
Commercial/Industrial/Mixed Use		
745 Acres	1,874,600	
Gravel Pits	10,000.00	
TOTAL TAXABLE LAND		\$20,000,476
Buildings		
Residential	30,290,700	
Manufactured Housing	1,826,100	
Commercial	6,070,200	
TOTAL OF TAXABLE BUILDINGS		38,187,000
Utilities		
Public Service Company of New Hampshire	1,366,800	
Portland Pipeline Corporation	3,455,300	
TOTAL UTILITIES		4,822,100
VALUATION BEFORE EXEMPTIONS		63,009,576
Exemptions		
Blind (2)	-30,000	
Elderly (10)	-150,000	
TOTAL EXEMPTIONS		-180,000
NET VALUE FOR LOCAL TAX COMPUTATION		\$62,829,576
Less Utilities		4,822,100
NET VALUE FOR STATE TAX COMPUTATION		\$58,007,476

(Land tax exempt and non-taxable 3,581.27 acres value 1,544,700.
Buildings tax exempt and non-taxable value 1,304,200)

TAX RATE COMPUTATION

Town Appropriations	\$ 466,815
Less Revenues	328,819
Net Town Appropriations	137,996
Add School Appropriations	1,332,542
Less Adequate Education Grant	492,224
Less State Education Tax	364,363
Add County Appropriations	<u>234,725</u>
TOTAL	848,676
Less Shared Revenues	3,360
Add Veterans Credit	3,000
Add Overlay	9,860
LOCAL PROPERTY TAXES TO BE RAISED	858,176
STATE EDUCATION TAX TO BE RAISED	364,363

PROOF OF COMPUTATION - LOCAL TAX 62,829,576 times
\$13.66 equals \$858,176 - STATE TAX (LESS UTILITIES)
58,007,476 times \$6.28 equals \$364,363 (all figures rounded).

SUMMARY OF RECEIPTS

TAXES		
Property Taxes	\$1,335,715	
Resident Taxes	5,030	
Yield Taxes	13,923	
Interest and Penalties	36,060	
TOTAL		\$1,390,728
LICENSES AND PERMITS		
Motor Vehicles	144,404	
Building Permits	43	
Other Licenses and Permits	3,799	
TOTAL		148,246
FROM STATE AND FEDERAL		
Shared Revenue Block Grant	8,821	
Highway Block Grant	31,167	
State & Federal Land Reimbursements	3,411	
Rooms and Meal Tax	19,095	
HB684 Administrative Cost	12,000	
Fire Warden Reimbursement	953**	
Other Reimbursement/Railroad	5,986	
TOTAL		81,433
MISC. REVENUE SOURCES		
Sale of Scrap Metal	469	
Charges from Departments	391	
Miscellaneous	1,138	
Interest on Investment	1,008	
Sewer Fees	4,279	
Refund for FD Tanker	4,500	
Sale of History Books	454	
Receipts from Bicentennial	20	
Donations Honor Roll Monument	3,388	
Insurance Dividends	1,630	
TOTAL		17,277
INTERFUND OPERATING TRANSFERS		
Cemetery Trust Fund	1,700	
Reclamation Fund	722	
TOTAL		2,422
TEMPORARY LOAN		
FD Tanker Loan	35,000	
Tax Anticipation Note	327,433	
TOTAL		362,433
TOTAL REVENUE ALL SOURCES		\$2,002,539
Add (2 checks not returned)		128
FUND BALANCE AS OF 1/1/99		130,124
GRAND TOTAL		\$2,132,791
**Fire Dept. - Fire Warden reimbursement 953 to offset Fire Department expense account.		

SUMMARY OF EXPENDITURES

GENERAL GOVERNMENT

Executive	\$29,920
Election, Registration & Vital Statistics	7,034
Financial Administration	16,254
Planning Board	3,025
Zoning Board	331
Legal Expenses	299
Town Hall & Other	
Government Buildings	6,978
Insurance	10,857
Cemeteries	5,479
Tax Abatements & Refunds	4,282
Other Government Reimbursement	2,029
Taxes Bought by Town	87,147
Whitefield Regional Airport	485

PUBLIC SAFETY

Fire (911 to be reimbursed)	26,789
Rebuild Tanker (4,500 refunded)	36,418
Police	2,772
Animal Control	210
Fast Squad	1,358
Lancaster District Court	
Juvenile Diversion	815

HIGHWAY AND STREETS

Highway and Streets	89,310
Street Lighting	5,656
Bridge Repairs	543

SANITATION

Solid Waste Disposal & Recycling	71,961
Grounds Upkeep Leachfield	540
Sewage Collection & Disposal	0
Landfill Closure Plans	8,094

HEALTH

Ambulance	5,892
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Senior Meals	475	
Health Services	9,190	
WELFARE		
Direct Assistance	1,317	
CULTURE AND RECREATION		
Parks and Recreation	6,420	
Purchase Honor Roll Monument	7,550	
Library	8,096	
Patriotic Purposes	271	
Historical Society	300	
CONSERVATION		
Conservation Commission	350	
DEBT SERVICE		
Temporary Loans (TAN)	327,433	
Interest Tax Anticipation Note	6,279	
Long Term Debt Addition	20,000	
Interest Long Term Debt	968	
Long Term Debt Dodge	10,000	
Interest Long Term Debt	284	
Tanker Loan	4,500	
INTERFUND OPERATING TRANSFERS OUT		
Transfer to Capital Reserve Fund	33,000	
Transfer to Sewer Fund	2,282	
PAYMENTS TO OTHER GOVERNMENTS		
Taxes Paid to County	234,725	
Taxes Paid to School District	788,771	
EXPENDITURES	1,886,689	
Less Credit Uncashed Checks	-128	
TOTAL EXPENDITURES		<u>\$1,886,561</u>

BALANCE SHEET

CURRENT ASSETS

Cash	\$ 130,124	\$ 246,102
Taxes Receivable	207,137	202,835
Tax Liens Receivable	142,628	92,439
Accounts Receivable	0	0
Other Funds & Assets	0	0
TOTAL ASSETS	479,889	541,376

CURRENT LIABILITIES

Warrants & Accounts Payable	0	0
Due to School District	317,571	369,118
Contract Payable	0	0
Due to Other Funds	0	0
TOTAL LIABILITIES	317,571	317,571

FUND EQUITY

Reserve for Special Purpose	21,730	2,600
Reserve for Approp. from Surplus		21,500
Unreserved Fund Balance	140,588	148,158
TOTAL FUND EQUITY	162,318	172,258
TOTAL LIABILITIES AND FUND EQUITY	\$479,889	\$541,376

SCHEDULE OF TOWN PROPERTY

Town Hall, land and buildings	\$ 98,900
Furniture and equipment	15,500
Library, land and buildings	50,400
Furniture and equipment	12,000
Police Department	2,000
Fire Department, building	94,900
Equipment	163,800
Highway Department, Equipment	194,000
Parks, Commons and Playgrounds	23,000
Gravel Pit	7,300
Solid Waste Facility	45,800
Cemeteries	54,000
Deeded land and buildings	92,900
TOTAL	<u>\$854,500</u>

TAX COLLECTOR'S REPORT

	Levy for Year of this Report	PRIOR LEVIES		
		1998	1997	1996-95
DR.				
Uncollected Taxes				
Beginning of Year*				
Property Taxes		\$ 202,307.27		
Resident Taxes		1,280.00	\$350.00	\$150.00
Yield Taxes		4,738.00		
Utilities		2,812.00		
Taxes Committed				
This Year:				
Property Taxes	\$1,220,642.88			
Resident Taxes	5,570.00			
Yield Taxes	15,001.00			
Excavation Tax	8.60			
Utilities	3,953.00			
Overpayment:				
Property Taxes	362.17			
Interest - Late Tax	131.31	15,795.62		
Penalties -				
Resident Tax Penalty	17.00	47.00	5.00	
TOTAL DEBITS	\$1,245,685.96	\$226,979.89	\$355.00	\$150.00

*This amount should be the same as last year's ending balance. If not, please explain.

	Levy for Year of this Report	PRIOR LEVIES		
		1998	1997	1996-Prior
CR.				
Remitted to Treasurer:				
Property Taxes	\$1,021,211.38	\$129,784.33		
Resident Taxes	4,420.00	560.00	50.00	
Yield Taxes	13,889.00	25.00		
Utilities	1,467.00	652.00		
Interest	131.31	15,795.62		
Penalties	17.00	47.00	5.00	
Excavation Tax @ \$.02/yd.	8.60			
Conversion to Lien		79,357.90		
Abatements Made:				
Property Taxes	527.03	25.86		
Resident Taxes		170.00	110.00	70.00
Amount Forgiven		12.18		
Uncollected Taxes				
End of Year:				
Property Taxes	199,266.64			
Resident Taxes	1,150.00	550.00	190.00	80.00
Yield Taxes	1,112.00			
Utilities	2,486.00			
TOTAL CREDITS	\$1,245,685.96	\$226,979.89	\$355.00	\$150.00

TAX COLLECTOR'S REPORT

Summary of Tax Sale/Lien Accounts

	Last Year's Levy 1998	1997	PRIOR LEVIES 1996	1995-1994
DR.				
Unredeemed Liens Balance at Beginning of Fiscal Year		\$69,195.84	\$41,693.91	\$986.38
Liens Executed During Fiscal Year	\$79,357.90			
Interest & Costs Collected (After Lien Execution)	2,911.17	8,185.03	17,289.64	
TOTAL DEBITS	<u>\$82,269.07</u>	<u>\$77,380.87</u>	<u>\$58,983.55</u>	<u>\$986.38</u>
CR.				
Remittance to Treasurer:				
Redemptions	27,084.59	31,151.99	40,558.59	
Int. and Costs Collected (After Lien Execution)	2,911.17	8,185.03	17,289.64	
Unredeemed Liens Bal. End of Year	52,273.31	38,043.85	1,135.32	986.38
TOTAL CREDITS	<u>\$82,269.07</u>	<u>\$77,380.87</u>	<u>\$58,983.55</u>	<u>\$986.38</u>

Respectfully submitted,

MARY L. GROSS
Tax Collector

TOWN CLERK'S REPORT

I hereby certify that during the year ending December 31, 1999, I issued 1556 Auto Registrations, collecting for same \$144,404.00, which I turned over to the Treasurer.

I collected 1443 Reclamation Trust Fund Fees, amounting to \$4,031.00, which I turned over to the Treasurer.

I issued 282 Dog Licenses collecting for same \$2,045.50, which I turned over to the Treasurer.

I recorded and reported to the State Vital Records 5 births, 13 marriages and 3 deaths.

I collected \$4.00 for filing fees, which I turned over to the Treasurer.

My expenses for postage, supplies, meetings and conventions were \$449.91.

Respectfully Submitted,
OPAL L. BRONSON
Town Clerk

1999 TREASURER'S REPORT

I hereby certify that the year ending December 31, 1999, that I have received from the Selectmen, Town Clerk, Tax Collector, Reclamation Trust Fund, Sewer Fund, Lancaster National Bank, Conservation Comm. plus paid Selectmen's orders and carried out other transactions as follows, in the four succeeding separate accounts, to the best of my knowledge.

GENERAL FUND CREDITS:

Cash on hand Jan. 1, 1999		\$ 130,123.69
1999 Deposits	\$1,673,308.49	
Bank Loans (Tax Anticipation)	327,433.00	
Interest on N.O.W. & HIFI Accounts	1,076.36	
Reclamation Trust Fund	721.50	
TOTAL CREDITS	\$2,002,539.35	\$2,132,663.04

GEN. FUND DISBURSEMENTS:

Selectmen's Orders	-1,886,561.37
1999 Gen. Fund Bank Balance	\$ 246,101.67

R.T.F.:

1998 Balance		\$ 10,948.20
1999 Deposits	4,034.00	
1999 Interest	320.19	
TOTAL CREDITS	4,354.19	4,354.19
		\$ 15,302.39

R.T.F. DISBURSEMENTS:

Town Clerks Commission (1443 Registrations)	721.50	
		-721.50
1999 R.T.F. Balance		\$ 14,580.89

SEWER FUND:

1998 Balance	10,344.46
1999 Deposits	2,282.00
1999 Interest	257.57
TOTAL CREDITS	12,884.03

SEWER FUND DISBURSEMENTS:

No Selectmen's Orders	
1999 SEWER FUND BALANCE	\$ 12,884.03

CONSERVATION COMM. FUND:

1998 Balance	298.00
1999 Deposits	200.00
TOTAL CREDITS	498.00

1999 CONSERVATION COMM. FUND BALANCE:	\$ 498.00
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Respectfully submitted,
MARIE A. NOYES, Treasurer

FINANCIAL REPORT OF JEFFERSON TRUSTEES OF TRUST FUNDS For the Year Ended 12/31/99

Deposits with Lancaster National Bank:

Cemetery Care	\$ 84,404.70
Jefferson Memorial Health Fund	2,032.77
Friends of Ben Kenison Fund	935.00
Skating Rink Fund	958.91
Nevers-Jefferson Scholarship Fund	29,725.34

Total Deposits with Lanc. Nat. Bank	<u>\$118,056.72</u>
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Deposits with NH Public Deposit Investment Pool:

Capital Reserve Funds:

#1 Highway Vehicle	\$ 25,123.94
#2 Revaluation	27,609.55
#3 Dump Closure	31,060.57
#4 Bridge Repair & Maintenance	3,724.76
#5 Reconstruction of Rte. 115B	20,853.66
#6 Fire Truck	44,737.73
#7 Buildings	23,274.10
Perambulating Fund	<u>8,652.51</u>

Total Funds in PDIP:

	<u>\$185,036.82</u>
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Total of all Trust Accounts, As of 12/31/99

<u>\$303,093.54</u>

Total of all Trust Accounts, As of 12/31/98

<u>254,539.34</u>

Payments:

Care of Cemeteries	1,830.00
White Mtns. Regional Library	25.92
Scholarships	1,400.00
Service Charges	<u>2.80</u>

Total Expenses

<u>\$3,258.72</u>

Additions to Funds:

Interest Earned on Accounts	11,787.92
Nevers-Jefferson Donations	7,025.00
CR#1 Highway Vehicle	5,000.00
CR#2 Revaluation	3,000.00
CR#3 Dump Closure Fund	5,000.00
CR#5 Reconstruction of 115B	3,000.00
CR#6 Fire Truck	10,000.00
CR#7 Buildings	5,000.00
Perambulation Fund	<u>2,000.00</u>

Total Additions

<u>\$51,812.92</u>

Net Increase (Decrease) to all Funds:

<u>\$ 48,554.20</u>

Balance as of 12/31/98

<u><u>\$303,093.54</u></u>

Trustees of Trust Funds:

JASON CALL

RUPERT CORRIGAN

HAROLD DAVIS

LIBRARY BUDGET - 2000

The Librarian and Trustees are asking for the sum of \$2,200.00. This is a one hundred dollar increase over year 1999 for equipment maintenance (i.e. - computer and or copier).

BREAKDOWN for Selectmen's use as follows:

Books	\$1,200.00
Equipment Maintenance, etc.	100.00
Audio Visual	250.00
Supplies	200.00
Miscellaneous	100.00
Janitor	100.00
Magazines	200.00
PO Box Rent & Postage	50.00
TOTAL	\$2,200.00

WILMA CORRIGAN
Trustee Treasurer

1999 LIBRARY BUDGET REPORT

RECEIPTS

1998 Balance		
Books	\$ 325.16	
Audio Visual	287.39	
Supplies	23.32	
Miscellaneous	86.91	
Janitor	20.50	
Magazines	121.61	
Postage and PO Box Rent	17.63	
Gifts	339.43	
Overdue Book Fees	42.13	
Books Sold	9.41	
Copy Machine Fees	38.95	
	<u>TOTAL</u>	
	\$1,312.44	\$1,312.44
1999 Deposits		
Town Budget	2,100.00	
Reimbursement (1 C.P. Book)	7.00	
Refund (Baker & Taylor)	16.50	
Book Sale (transferred to copier repair)	62.30	
Copier/Computer Fees	23.72	
Gift (Ingerson Transportation)	134.37	
	<u>\$2,343.89</u>	
		2,343.89
TOTAL RECEIPTS		<u>\$3,656.33</u>

EXPENSES

Books (158 reg.; 1-C.P.)	\$1,529.90	
Audio Visual (27 articles)	310.56	
Supplies (48 Mag. files; book marks; book jackets & pockets; office supplies; Minwax sealer)	209.31	
Miscellaneous (NHLTA dues; copy paper; CHILIS provisions)	45.00	
Janitor	75.00	
Magazines (7 Subscriptions)	179.54	
Postage & Box Rent	50.40	
Gifts (NCIA Internet hookup)	134.37	
Copier Machine Repair		
A.V. = \$50.03 + book sale		
\$62.30 + fees		
\$62.67	175.00	
	<u>\$2,709.08</u>	
		2,709.08
1999 TOTAL BALANCE		<u>\$ 947.25</u>

Respectfully submitted,
WILMA CORRIGAN, Trustee Treasurer

DETAILED STATEMENT OF PAYMENTS

Executive - Selectmen's Office

Salaries

Raymond Conway, Chairman	1,200	
Michele Ward	1,200	
Carroll Ingerson	1,200	
Linda Cushman, Assistant to Board	15,471	
Paul Donovan, Moderator	75	
Employer Share FICA & Medicare	1,459	
Printing	1,906	
Phone	811	
Postage/Envelopes	330	
Advertising	259	
Purchase of Computers & Setup	2,240	
Membership & Dues	858	
Office Supplies	435	
Executive Expenses	100	
Software Update & Maint.	1,700	
Town Meeting Expenses	199	
Office Machine Repair & Maintenance	168	
Miscellaneous Expenses	309	
TOTAL		\$ 29,920

Election, Registration and Vital Statistics

Salaries

Opal Bronson, Town Clerk	1,000	
Lloyd Ingerson, Supervisor Checklist	200	
Donald Noyes, Supervisor Checklist	200	
Cheryl Meehan, Supervisor Checklist	200	
Employer Share FICA and Medicare	122	
Auto Registration Fees Paid Clerk	3,112	
Reclamation Trust Fees Paid Clerk	722	
Dog Licenses Fees Paid Clerk	282	
Vital Records Fees Paid Clerk	11	
Convention, Meetings & Dues	447	
Postage	153	
Supplies Dog Licenses & Tags	82	
Printing Ballots	112	
Supervisors Expenses	89	
Miscellaneous	302	
TOTAL		7,034

Financial Administration

Assessing

Annual Pick Up Work	1,945
Abatement Consulting	695
Assessing Consulting	700

Tax Map Maintenance	645	
File Storage	514	
Updating Files	<u>232</u>	
Subtotal		4,731
Treasurer		
Salary - Marie A. Noyes	2,000	
Employer Share FICA and Medicare	153	
Postage and Envelopes	185	
Expenses	<u>150</u>	
Subtotal		2,488
Tax Collector		
Salary - Mary Gross	6,300	
Employer Share FICA and Medicare	482	
Recording Fees	137	
Postage/Envelopes	1,238	
Dues	20	
Redemptions	190	
Discharges	65	
Printing	77	
Miscellaneous	<u>172</u>	
Subtotal		8,681
Other Business Operations		
Auditing of Town Books	350	
Postage	<u>4</u>	
Subtotal		354
TOTAL		<u>16,254</u>

Planning and Zoning Board**Planning**

Salary - Ruth Lowe	1,256	
Employer Share FICA and Medicare	96	
Planning & Development	75	
Lectures	82	
Recording Fees	146	
Advertising	341	
Office Supplies	43	
Envelopes - Postage Paid	65	
Abutters Mailings	10	
Miscellaneous	20	
Dues	758	
Office Equipment Repair	<u>133</u>	
Subtotal		3,025
Zoning		
Salary - Rita Larcomb	132	

Employer Share FICA and Medicare	10	
Advertising	165	
Postage	<u>24</u>	
Subtotal		<u>331</u>
TOTAL		3,356

Airport Operations

White Mountain Regional Airport	485	
TOTAL		485

Insurance

Property Liability - NHMA	7,367	
Workers Compensation	<u>3,490</u>	
TOTAL		10,857

Police

Salary	2,132	
Employer Share FICA and Medicare	163	
Mileage	392	
Juvenile Diversion Program	815	
Mistellaneous	<u>85</u>	
TOTAL		3,587

Library

Salary		
Suzanne Crafton, Librarian	1,581	
Brenda Gross	216	
Lucille Cameron, Asst. Librarian	1,527	
Employer Share FICA and Medicare	254	
Trustee Budget	2,100	
Heating Fuel	1,190	
Phone	575	
Electricity	355	
Grounds Upkeep	255	
Repair & Maintenance Library	<u>43</u>	
TOTAL		8,096

Highway Department

Summer Maintenance Salary	12,672	
Winter Maintenance Salary	23,290	
Employer Share FICA and Medicare	2,305	
Hired Equipment	1,860	
Road Maintenance	4,679	
Fuel	2,710	
Salt	1,931	
Chloride	4,992	
Winter Sand	<u>3,745</u>	

Repair and Maintenance Supplies	1,410	
Crush 5000 yards Gravel	16,000	
General Highway Expense		
Garage Rent	3,400	
Radios and Base	3,335	
International	1,074	
Dodge 1998	528	
Backhoe	450	
Grader	949	
Pressure Cleaner	375	
Electricity	220	
Large Sander	254	
Small Sander	1,432	
New "Welcome" Signs (deposit)	1,000	
Miscellaneous	699	
TOTAL		89,310
Street Lighting		
Public Service Company	5,656	
TOTAL		5,656
Conservation Commission		
Dues	150	
Transfer to CC Account	200	
TOTAL		350
Fast Squad		
First Aid Supplies	1,181	
Radio repairs	177	
TOTAL		1,358
Patriotic Purposes		
Memorial Day	185	
July 4th	55	
Honor Roll Monument	7,550	
TOTAL		7,790
Historical Society		
Insurance	300	
TOTAL		300
Parks and Recreation		
Swim Lessons Colonel Town Recreation	400	
Electricity	147	
Skating Rink Maintenance	400	

Paving Parking Lot at Honor Roll	4,250	
Portable Toilet	170	
Groundkeeping	975	
Miscellaneous	78	
TOTAL		6,420

Cemeteries

Supplies & Rakes	23	
Employer Share FICA and Medicare	173	
Starr King (including tree removal)	2,216	
Indian	240	
Hillside	960	
Forrest Vale	667	
Riverton	400	
Kilkenny View	715	
Wentworth-Reed	85	
TOTAL		5,479

Government Buildings

Fuel - Town Hall	834	
Electricity - Town Hall	659	
Replace Town Hall Windows	3,600	
Grounds	280	
Maintenance	233	
Install Emergency Lights	371	
Purchase & Install 6 Fire Extinguishers	318	
Install Shelves in Basement & Outside Signboard	299	
Miscellaneous	384	
TOTAL		6,978

Transfer Station

Salaries		
Frank Gray	7,942	
Paul Couture	1,760	
David Couture	51	
Wayne Reed, Jr.	649	
Albert Dingman	2,998	
Employer Share FICA and Medicare	1,471	
Hauling MSW	12,289	
District Hazardous Waste Fee	100	
AVRRDD - Annual Assessing	13,488	
Landfill Fees	16,294	
Electricity	349	
Dumpster Repairs	907	
Dumpster Covers	247	
Dumpster Rent	660	

Monitoring Well Testing	1,680	
Conductivity/Temperature Meter	200	
Miscellaneous Expenses	292	
Bulkwaste Container Rent	668	
Construction Container Rent	809	
Hauling Construction Debris	2,120	
Debris Disposal	6,731	
Phone	256	
TOTAL		71,961

Fire Department

Salary		
Chris Milligan, Chief	1,743	
Joseph Beliveau	222	
Mark Corrigan, Asst. Chief	360	
Ron Costa	72	
Larry Coulter, Jr.	252	
Edward Dorr, III	408	
Mike Hatfield	60	
Fred Ingerson	96	
Fred Ingerson, Jr.	198	
Larry Kenison	228	
Vyron Lowe	600	
Scott Mardin	324	
Jack Paschal	282	
Wayne Reed, Jr.	83	
Kevin Staines	348	
Richard Steele	324	
Jeffrey Wiseman	282	
Larry Wells	318	
Peter Whitney	108	
Paul Couture	170	
Frank Gray	56	
Employer Share FICA and Medicare	615	
Fuel Vehicle	825	
New Equipment	2,964	
Phone	1,917	
Electricity	632	
Inland Divers	730	
Scot Air Paks	302	
Fuel Buildings	854	
General Supplies	582	
Fire Warden Salary & Expenses		
(991 reimburse)	1,982	
Radio Repair	1,179	
Dues	100	
Advertising	90	

Truck Repair & Maintenance	2,866	
Pump Repair & Maintenance	554	
Building Repair & Maintenance (new fuel tank)	3,376	
Gear/Clothing	553	
Miscellaneous	<u>134</u>	
TOTAL		26,789
Reimbursement		<u>991</u>
		25,798

Building of Tanker

Tank Purchase	8,500	
Wheels & Tires	2,889	
Sand Blasting	700	
Reconditioned Radiator	898	
Siren & Lights	1,468	
Installation of Tank	9,981	
Various Parts, Batteries & Paint	<u>11,982</u>	
Subtotal	36,418	
Amount Refunded	4,500	
TOTAL		31,918

Discounts, Abatements and Refunds

Refunds	2,144	
Bond Paid to Tax Collector	993	
Abatements Paid	2,138	
Collected Fees paid State	<u>1,036</u>	
TOTAL		6,311

Sewer Disposal & Maintenance

Mowing of Leachfield	<u>540</u>	
TOTAL		540

ROAD AGENT'S REPORT

Winter Roads

Salary		
Jean Paul Couture	13,283	
David Couture	5,342	
Frank Gray	4,231	
Carroll Ingerson	<u>434</u>	
		23,290

Summer Roads

Salary		
Jean Paul Couture	8,966	
Frank Gray	3,650	
Chris Milligan	<u>56</u>	
		12,672
Hired Equipment		
Welder and Torches	75	
Chainsaw	70	
Trucking	1,450	
Dozer	<u>265</u>	
		1,860
Transfer Station Burning & Groundwork		
Paul Couture	<u>1,760</u>	
		1,760

FIRE CHIEF'S REPORT

During the last year the Fire Department responded to twenty-five fire calls, a decrease from last year. We like to think the calls are down this year due to education and fire prevention.

This year the Fire Department participated in the Memorial Day activities, the Fourth of July Parades in Jefferson and Lancaster, the fishing derby, the Lancaster "Parade of Lights", and the Jefferson Christmas Festival.

The Fire Department was well represented at the elementary school for "Fire Prevention Week". This is always a lot of fun for teachers, firemen, and children alike.

This year the firemen rebuilt a 1986, 10-wheel International truck, stripped it down and built it up again. The men generously donated many man hours, making for short nights and weekends.

They outfitted the truck with a 3000-gallon aluminum tank, and now have a tanker they can be proud of, a fine piece of equipment, and a real showpiece. This tanker will replace the 1959 military 1000-gallon tanker.

At the end of this year I tendered my resignation from the department and as Chief and Forest Fire Warden, recommending Christopher Milligan as chief. I spent forty years on the fire department - from 1960-1974 as a fireman, 1974-1984 Captain, 1984-1990 Assistant Chief, and 1990-1999 as Chief. I served as a deputy Fire Warden from 1960-1975, and Fire Warden from 1975-1999.

I would like to thank the members of the Jefferson Fire Department who worked so hard to keep things going, and the Mutual Aid member towns for their assistance.

This year we discontinued the red-net system, and now use 9-1-1 exclusively. Call 9-1-1 for any emergency - fire, police, or medical.

Remember to change all smoke alarm batteries every six months.

Respectfully submitted,
VYRON D. LOWE

JEFFERSON FIRE DEPARTMENT

1999 INCIDENT RESPONSES

Alarm Activations	2
Assistance to Jefferson Fast Squad	1
Building Check	1
Chimney Fire	2
Container Fire (Transfer Station)	1
Electrical Fire	1
Grass/Brush	2
Illegal Burning	1
Mutual Aid to other Towns	6
Power Lines Down	1
Propane Leak	1
Structure Fire	1
Vehicle Collision	5
Total 1999	25

OFFICER ROSTER 1999

Chief	Vyron Lowe
Assistant Chief	Christopher Milligan
Captain	Ronald Costa
Lieutenant	Mark Corrigan
Lieutenant	Lawrence Kenison
Lieutenant	John Paschal

9-1-1 UPDATE

The 9-1-1 road map has been completed. The numbering of the houses tentatively assigned, and we are now waiting for the state and the telephone company to coincide the house numbers with the telephone numbers. When this has been completed, house numbers will be assigned.

Respectfully submitted,

VYRON D. LOWE

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are required for any open burning unless the ground is completely covered with snow where the burning will be done. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are eleven Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. During the 1999 season Forest Rangers were busy assisting communities with suppression of difficult and remote multi-day fires. Forest Rangers have also investigated numerous complaints regarding violations of the timber harvest and forest fire laws, and taken enforcement action to ensure compliance. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1999 fire season was a challenging but safe year for wildland firefighters in New Hampshire. The severe drought conditions throughout the spring and summer months combined with residual effects of 1998 Ice Storm, resulted in a dramatic increase in wildland fires. In addition to burning in excess of 452 acres, 35 structures were also impacted by wildfire. Wildland fires in the urban interface is a serious concern for both landowners and firefighters. Homeowners can help protect their structures by maintaining adequate green space around them and making sure that houses are properly identified with street numbers.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response

from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

Please contact your local fire department before doing

ANY outside burning.

REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!

1999 Fire Statistics

(All Fires Reported thru December 10, 1999)

TOTALS BY COUNTY

	<u>Numbers</u>	<u>Acres</u>
Hillsborough	271	50
Rockingham	218	111
Merrimack	213	115
Belknap	139	66
Cheshire	131	28
Strafford	98	26
Carroll	81	17
Grafton	70	18
Sullivan	62	17
Coos	18	3.25

	<u>Total Fires</u>	<u>Total Acres</u>
1999	1301	452.28
1998	798	442.86

CAUSES OF FIRES REPORTED

Debris Burning	352
Miscellaneous*	279
Smoking	188
Children	176
Campfire	161
Arson/Suspicious	54
Equipment Use	43
Lightning	42
Railroad	6

*Miscellaneous (powerlines, fire-works, structures, OHRV)

BERT VON DOHRMANN
Forest Ranger

1999 LIBRARY REPORT

Our progress on the proposed bathroom addition, handicapped access ramp, and other improvements to the Library has been slowed as various constituencies think of other issues which should probably be added to the list. Much planning work has taken place in order to devise the best way to proceed so that we may have a building for the millennium, which meets all codes and best serves the people of the town. Thank you to all who have been interested in the project.

This year a new Librarian, Sue Crafton began work. Under her guidance, the library has been rearranged so as to provide better access and flow. Thank you to Sue and to her family, who put in many hours doing this. Kelly Crafton has also taken on the position of janitor at the Library.

We had many substantial donations this year, which we appreciate very much. Ingerson Transportation donated internet access to the Library. NH Works donated a computer. Thus, we now have access to free e-mail, the internet, NH Works employment services, and a job resume writing program. Come to the Library and surf the web!

John Miller and John Howker donated subscriptions to The Smithsonian. Helen Merrill donated home made patchwork book bags for the use of library patrons. Also, many other library patrons donated books to the Library - thank you all.

A summer reading program was held using local story tellers (Howard Mudd, Jill Noyes, and Scott Palzer). Story hours and crafts were also included and approximately 13 children participated.

During the Christmas Festival another story hour and craft-making session was held.

The Friends of the Library donated a large book shelf for the children's room and planted flowers along the walkway. The flowers looked beautiful all summer long due to Ester Leiper Estabrook's care. The Friends also held their annual Bake Sale in November.

Volunteers are always welcome to help out at the Library. Our Librarian, Sue Crafton would be happy to

see you. As always, we appreciate the patronage of the townspeople. Come visit our Library - there is always something new!

Respectfully submitted,

ADELE WOODS, Trustee Chairman

LENA SAVAGE, Trustee

WILMA CORRIGAN, Trustee

SUE CRAFTON, Librarian

BOARD OF ADJUSTMENT REPORT

The members of the Board of Adjustment are appointed by the Selectmen upon the recommendations of the Board of Adjustment. The present members are: Kim Perry, Chairman; Jason Call, Vice Chairman; Dale Paschal; Burleigh Wyman; Ron Gifford. Alternates are Cricket Ingerson, and Craig Clukay.

The Board of Adjustment met as necessary on the second Thursday of each month in the Selectmen's Office. All meetings were open to the public. All hearings and rehearings are posted at the Town Hall and the Post Office.

The Board held six (6) abutters hearings. One (1) setback variance was granted. Five (5) special exceptions were granted. The granted special exceptions were: one (1) for a home-based business as a small gift shop; one (1) home-based business as a continuous yard sale; one (1) retail store; one (1) small business as a nursery and flower/gardening shop; one (1) home-based business as a self-employed real estate appraiser.

During the coming year the Board of Adjustment will continue to deal with variances and special exceptions of the Land Use Ordinance.

Respectfully submitted,
RITA M. LARCOMB
Secretary

PLANNING BOARD ANNUAL REPORT

Under the provisions of RSA 673:2, 5, and 6, the Board of Selectmen are entitled to appoint seven members and five alternate members to three-year terms on the Planning Board. Present members are Ernest Gaudes, chairman; Earl Brooks, vice-chairman; Richard Corvinus; Carolyn Ingerson; and James Irish. Alternate members are Mary Denison, Gordon Winsor, Joseph Marshall, James Brady Jr., and Carroll Ingerson, the Selectmen's representative.

The Planning Board met on the second and fourth Tuesday of each month in the town office (excepting town meeting and Christmas). All meetings are open to the public.

The Board held three preliminary hearings, and approved three subdivisions, one being a major subdivision; approved three boundary line adjustments; and held several consultations (an informal pre-preliminary hearing).

Public hearings were held for the "Telecommunications Equipment and Facility Ordinance", which deals with communication towers, and was subsequently approved by the town at town meeting; a hearing requested by Public Service Company requesting permission to trim and/or remove trees along their distribution lines on Ingerson Road (a designated scenic road), the Board approving their request following the public hearing. The Planning Board and Board of Adjustment worked jointly to prepare an amendment to Amendment #4 of the Land Use Plan Ordinance, by increasing the number of employees under Small Businesses from 10 to 25, which was subsequently approved by the town at a special town meeting in June.

Board members attended several out-of-town meetings. Among them the North Country Council Transportation Committee, discussing regional transportation projects; North Country Council meetings to gain local input for the "Land & Heritage Conservation Commission", which studied the state's conservation needs, and recommended public policies to address those needs; attended numerous meetings regarding the sale of the so-called "Hancock" lands in the towns of Jefferson and Randolph; the Office of State Planning planning and zoning conference; and the NH Municipal Association's law lecture series.

In preparation for the subdivision hearings and revisions to

the Land Use Plan Ordinance and Master Plan, the services of North Country Council, NH Municipal Association, and the Office of State Planning were used.

The Board will continue to work throughout the new year to update the Planning Board and Land Use Plan Ordinance regulations.

Respectfully submitted,
RUTH C. LOWE, Secretary

JEFFERSON CONSERVATION COMMISSION ANNUAL REPORT 1999

The Jefferson Conservation Commission is a town board appointed by the selectmen. Our mission is to advise the Board of Selectmen on issues regarding natural resources and to ensure the proper utilization and protection of the natural resources of Jefferson, in accordance with RSA 36-A. We provide advice and information about watershed protection, conservation easements, wildlife protection, and the status of rare and endangered species.

In 1999 we elected David Govatski as our new chairman. Helen Merrill resigned, having been on the board since its inception in 1990. Mary Denison also resigned, moving to Maine. We gained Carl Bretton, botanist and ornithologist, who lives on the North Road. The other regular members are Winnie Ward, Jean Cargill, and Marjorie Doan. Bruce Houghton is an alternate member and Joanna Fyon is our advisor. We are in need of two regular members.

The commission made field trips to the Pond of Safety, Cherry Pond and Mud Pond. We attended all the meetings concerning the Hancock sale of lands in Randolph and Jefferson to the Trust for Public Lands.

We picked up litter along Route 2, as members of the Adopt-A-Highway program. We maintained the Jefferson Perennial garden, located between the ice rink and the veterans memorial parking lot. We supported and assisted with the acquisition of the Israel River Archeological Site on the Nevers Property.

At Pondicherry Wildlife Refuge, Jefferson's National Natural Heritage Site, we assisted in core sampling of the pond bottom; removed invasive plant species threatening the natural vegetation of the wetlands. We attended a workshop on Wood Ducks and erected six wood duck nesting boxes.

We assisted in the forthcoming books on the Butterflies of the White Mountains, and The Birds of the Jefferson Region of the White Mountains.

We are working with adjacent conservation commissions on matters of mutual interest. We have started to update the Jefferson Natural Resource Inventory.

Respectfully Submitted,
MARJORIE DOAN, Secretary

JEFFERSON F.A.S.T. SQUAD

Here we are into a new century. It's hard to believe that the 1900's shot by so fast. The good thing about the new 2000 era is that we will have better up-dated equipment as well as user friendly so that if a medical emergency strikes your friends or family, we can provide all possible intervention to speed them along to a quick recovery. The squad responded to 63 calls this past year which is 19 runs down from last year's numbers. It seems like the old saying it travels in threes proves to be accurate. Sometimes we will not receive any calls for weeks or even months and then bang. This past year we had multiple calls involving two to five runs in the same week and in one day last summer we had four runs in a 24 hour period. You just never know when you are going to be needed and you need to be ready for anything that might stray along when the call comes in.

Just to let you know on some updates, there have been a few changes. The squad has now moved into the old selectmen's office. We conduct our meetings as well as some training and our supplies seem to be better organized. This has seemed to work out well. People are used to dialing 788-4911 to call for an ambulance. Now if you call that number, the dispatcher will transfer your call to a 911 operator. This is due mostly to the new priority medical dispatch system that is taking shape in our district. I encourage everyone to dial 911 direct to save time in reporting any and all emergencies. The new priority medical dispatch will give us more information when we are responding to calls so we can be better prepared before we arrive on scene. When talking to a 911 operator try to stay calm and give accurate information which in turn will enable us to reach you that much sooner. Also, all communications to and from Weeks Memorial Hospital will now be recorded. This will allow us to follow-up on more serious calls or calls where problems might have occurred. Hopefully this will be a learning tool to aid us in advancing education.

We currently have two first responders enrolled into an E.M.T. class in Bethlehem and a new member enrolled into an E.M.T. course in Groveton. This should prove to be an asset to the town. Keep your eyes open in the up-coming months as we hope to have a Spring Fling Dance to raise money for the purchase of new equipment. Hope to see all of you dance the night away.

To the dispatchers at Weeks Memorial Hospital as well as the Department of Transportation in Lancaster we wish to thank you for the countless times and effort you have given to us. Your reliability means a lot when disaster strikes and to hear that familiar voice in the middle of the night helps oh so much.

On behalf of the Jefferson F.A.S.T. Squad we wish to welcome you into the new century and hope everyone has a safe and happy 2000.

Sincerely,
LAWRENCE W. COULTER, JR.
Director

Call Volume:

Medical	16
Trauma	10
Motor Vehicle Accident	06
No-Transport	03
Care Refused	09
Fire Calls	19

JEFFERSON HISTORICAL SOCIETY

It has been an interesting and very busy year for the Society. It's great to try new things and to have them turn out successfully is frosting on the cake. As you know, fundraising is always an ongoing endeavor with an organization such as ours. This year we were delighted to have Benjamin Sears and Brad Conner do a benefit concert for us. They did a fantastic job and were well received by the audience. We hope to have them back again this year.

Many area residents bought our new Christmas ornament, a likeness of the church building that currently is the home of our museum. It's very likely that we will try to put out a new ornament every year or two, we will keep you posted.

1999's Northern New Hampshire Postcard Show and Sale went very well and firmly established the show's place on our annual calendar.

The generous donation from the Nevers' family spearheaded our year-end fundraising drive. The results of this and the previously mentioned efforts have helped us to get a toehold on financial solvency.

One of the highlights of the past year was receiving a copy of the elementary school students' book on the Paleo dig. This project has opened a very interesting chapter in our town's history, and we hope to be able to do more with this in the future.

On the organizational side of things, we obtained our non-profit status in April, and we made a dent in the inventory process at the museum. We have a lot of work left to do with that and will probably devote a good deal of time to finishing it this year. I'd like to thank all the members and interested citizens who helped us to have such a productive year. It is the community effort that keeps us motivated and we are sure that it will help us keep active for a long time to come.

We are still looking for a new building for our museum, we have a couple of leads and will try to pursue them this year and make some progress on that end.

Once again we appreciate your contribution of \$300.00 towards the cost of our museum insurance, and thank you for your continued support.

Respectfully submitted,
JOE MARSHALL
President

ANDROSCOGGIN VALLEY REGIONAL REFUSE DISPOSAL DISTRICT

1999 ANNUAL REPORT OF DISTRICT ACTIVITIES

The Androscoggin Valley Regional Refuse Disposal District ended 1999 with unaudited assets of \$1,152,580.08. Liabilities were \$150,000.00 which consists of long-term debt to the New Hampshire Municipal Bond Bank for money borrowed to build and equip the Materials Recovery Facility. This is a ten year bond with the final payment due in August 2001.

ASSETS AND LIABILITIES

Operating Capital (Cash on Hand)	\$128,955.94
Household Hazardous Waste Reserve	22,269.98
Equipment Capital Reserve	1,053.28
MRF Development Reserve	4,463.88
Recycling & Transfer Station Equipment	236,866.00
Materials Recovery Facility (MRF)	531,608.00
Office Equipment	13,009.00
Land (Route 110)	47,754.00
Land Improvements for Transfer Station	166,600.00
TOTAL ASSETS	\$1,152,580.08
LONG TERM DEBT	150,000.00
NET WORTH	\$1,002,580.08

The 1999 budget apportionment for our member municipalities totaled \$353,053.00. A surplus of \$104,133.50 from the 1998 budget was used to reduce apportionments with a net budget of \$248,919.50 being billed to the member municipalities. The proportionate share of the credit for the Town of Jefferson was \$4,044.68, reducing your gross apportionment of \$12,104.95 to \$8,060.27. Preliminary reconciliation of the 1999 budget shows a surplus of approximately \$103,509.72 being available to credit toward 2000 apportionments.

Our Materials Recovery Facility processed a total of 2,296.62 tons of recyclables for the period January 1, 1999 through December 31, 1999 representing \$89,763.01 of marketing income to the District. For every ton recycled, income is generated and the cost of disposal at the landfill is avoided.

During the period November 1, 1998 through October 21, 1999, the fiscal accounting year for municipal solid waste (MSW), 8,593.23 tons of MSW were disposed of at the Mt. Carberry Landfill. The cost of disposal was \$493,285.87.

Election of officers was held at the District Annual Meeting in April 1999: Raymond Chagnon of Berlin was re-elected District Chairman, Clara Grover of Errol was re-elected Vice Chairman and Earl Wadsworth of Dummer was re-elected Secretary-Treasurer. Other District Representatives are Yves Zornio of Gorham, Dave Tomlinson of Randolph, Linda Cushman of Jefferson, John Normand of Northumberland, George Bennett of Stark and Fred King for Coos County. A vacancy presently exists on the board for the Town of Milan.

In June 1999, the District conducted its eighth annual Household Hazardous Waste Collection Day. The collection was hosted by the Town of Gorham with 370 households participating. The project was funded through the District Household Hazardous Waste reserve fund. In addition, the State of New Hampshire reimbursed the District at twenty-five cents per capita after the collection was completed. The District contracted with Safety-Kleen, Inc. for the collection. This event is conducted annually, the first Saturday in June.

In July 1999, Melinda Enman of Milan joined the District as Administrative Assistant. The District was also awarded a \$16,000 FHA Rural Development Grant to assist with education in the member communities for the use of the District MRF-Transfer Station.

In August 1999, the District Board of Directors awarded the contract for the construction of the District Transfer Station to R.M. Piper, Inc. of Plymouth, NH.

In November 1999, the first phase of construction for the Transfer Station was completed. The balance of the project is scheduled for completion in 2000. Financing for the balance of the project will be through an assessment in 2000 of \$7.36 per capita for the population of each member municipality based on the 1990 federal census population count. The Transfer Station is scheduled to open in April 2000. The Cates Hill Landfill will close on June 30, 2000.

During 1999, the Administrator/Coordinator charged 1,522.75 hours of work completed to the District. 1,385 pieces of incoming correspondence and 1,476 pieces of outgoing correspondence were processed; 2,081 telephone calls were received or made and 24,112 copies were reproduced on the office copier. 351 meetings on numerous subjects and issues were attended.

Respectfully submitted,
SHARON E. GAUTHIER
Administrator/Coordinator

A MESSAGE TO NORTH COUNTRY COUNCIL MEMBER TOWNS

In our 26th year of operation North Country Council continues to work diligently for our members and the region as a whole. To most communities our greatest familiarity is the local assistance we provide in community planning. This year we have been very busy with master plans, land use control ordinances, community designs and site reviews in most if not all North Country towns. In addition, we have also been extremely busy providing local technical assistance on solid waste management, economic development, infrastructure development (water, sewer, utilities and telecommunications), GIS, and transportation projects at the local level.

In response to local needs and national priorities we are actively involved in watershed planning and conservation. We have represented the interests of our Eastern Coos County communities along the Androscoggin as the Androscoggin Watershed council has been formed. We also have been working on behalf of all of our Connecticut River/Connecticut Lakes towns on River Management, Scenic Byways and Hydro Relicensing efforts with FERC. On the Ammonoosuc Watershed we have been working with local leaders and DES Officials in the creation of a regional wetland bank. Lastly, we have started a program to address Source Water Protection in several watersheds in the North Country.

In economic development, we have conducted two region-wide studies. We completed a labor Characteristics and Needs Study, which was followed by a second study that evaluated Livable Wages in the region; both studies are available in our office. We continue to expand facilities and services in our Business Resource Center this year with more data, equipment and seminars. The last half of the year was very intense with the Council playing a critical role in the resurrection of the Mountain View House in Whitefield. EDA Public Works Projects are underway in four communities at total funding in excess of \$6 million.

In transportation, we have one Corridor study underway between exits 35 and 44 on I93, another underway along the total length of Route 2 from Shelburne to Lancaster, and a proposal pending for a third effort in Plymouth on Route 25. Route 16 projects are moving forward with local pilots underway in Albany and Madison. In addition, study-identified pro-

jects are making their way into the TIP and TE process. We also helped to move the Ten-Year Highway Plan and Transportation Improvement Plan along in its biennial process. We have also solicited, reviewed, and ranked Transportation Enhancement Projects for state funding. We also continued to organize activities on the 565 miles of Regional Scenic Byways and secured funding to make improvements on the national and state Byways in the North Country. Under our new expanded services contract with DOT we have been doing all state traffic counts in the region as well as official road inventories. We also will be involved in project development at the DOT at a much greater level.

From the standpoint of the entire region, we have been coordinating a 57 town - US Forest Service Coordination and Policy Development Committee as well as providing support to the State Commission on Land and Heritage. Last, but certainly not least, we have been working with our 3 County Members to seek opportunities for joint ventureship between them. It has been a busy year indeed.

Respectfully Submitted,

PRESTON GILBERT

Executive Director

TRI-COUNTY COMMUNITY ACTION LANCASTER CAP OUTREACH OFFICE

Tri-County Community Action Program, Inc. is once again seeking your support through town funding of our local Community Contact office in Lancaster.

We are requesting funding level with the last two years' requests of \$650.00.

This money is spent on operational costs of maintaining a presence in the area. Your funding is combined with Community Service Block Grants, Fuel Assistance monies through the Governor's Office of Energy and Community Services, and the New Hampshire Emergency Shelter Grant.

The residents of Jefferson were served through the many financial resources and referrals offered in our Contact Office including Case Management services and access to our Emergency Food Pantry.

We appreciate your continuing support of our programs and look forward to working with you to better serve the residents of Jefferson in the coming year.

Sincerely,

AMY FOGG

Community Contact Office
Lancaster, NH

MOUNT WASHINGTON REGIONAL AIRPORT 1999 ANNUAL REPORT

Since becoming a regional airport in October 1998, the Mount Washington Regional Airport (MWRA) has received financial support and active participation from the towns of Bethlehem, Dalton, Franconia, Jefferson, Lancaster, North Woodstock, Sugar Hill, Twin Mountain (Carroll), and Whitefield. The towns' contributions of \$12,819 enabled the airport to receive \$233,000 from the Federal Aviation Administration for the installation of new safety lights and a study to identify trees that are penetrating the airspace over the runway. During the past year, MWRA retained the Dufresne-Henry Engineering Firm to design and oversee capital improvements, hired a part-time manager, and sold a hangar in order to raise funds for a new terminal and visitor's center.

The airport's future is based on its ability to meet the market needs of the area. The region's destination resorts would like to offer charter flight service to visitors coming from outside of New England. Larger retail and manufacturing businesses need to be able to fly top management and key personnel to their facilities in the region. Owners of several of the region's destination resorts and representatives from Littleton Industrial Development Corp. met with staff from the offices of Senators Smith and Gregg to discuss the need for extending the runway to accommodate larger aircraft for corporate planes and charter flights. As a result of these discussions, the state's Division of Aeronautics has approved a revision of the airport's master plan to determine the market needs and costs of runway extension. Senator Judd Gregg has also recommended that the FAA allocate one million dollars for capital improvements to the airport in the coming year.

The Airport Commission is made up of eleven members who represent participating towns, area businesses, and pilots who use the facility. The members of the Airport Commission are: Joel Bedor (Mt. Washington Hotel), Roland Bronson (Roll In Aero, Whitefield), Raymond Chaput (Pilot, Twin Mountain), Bruce Hutchings (Pilot, Lancaster), Ken Jordan (Whitefield Selectman), Eric Lougee (Bethlehem Police Chief), Don Mooney (Dalton Selectman), Jayne O'Connor (White Mountains Attractions, North Woodstock), Susan Simpson (Flight Instructor, Sugar Hill), Greg Westcott (Marshall Insurance, Lancaster), and Bill Williams (North Country United Way, Franconia).

WEEKS MEDICAL CENTER

Home Health Services

Greetings and best wishes to the residents of Jefferson from Weeks Medical Center - Home Health Services. On behalf of the Board of Trustees and the staff, I want to thank you for your continued support and caring. Without the Town's investment in the agency and its Mission, we could not have served so many residents of the North Country.

We end the millennium and 1999 with the following highlights:

- **New Corporate Name - Dartmouth-Hitchcock Alliance.** The Weeks Hospital Association, Inc. has changed its corporate name to Weeks Medical Center, Inc. Under the new name, the corporation includes the hospital, out-patient services, rehabilitation services, the physician offices (in Lancaster, Whitefield, and Groveton), and home health services. This decision helps to strengthen our relationship with the Dartmouth-Hitchcock Alliance.
- **Department of the Corporation.** The Board of Trustees decided to dissolve the separate corporation (Weeks Home Health Services, Inc.) and the Weeks Medical Center - Home Health Services is now a department of the corporation. This decision greatly reduces the duplication of reporting requirements.
- **Prospective Payment System (PPS).** The home care industry has survived the implementation of the Interim Payment System (IPS), which fostered the closing of over 2000 agencies nationally. Effective October 1st of 2000, a completely new system of Medicare reimbursement will be implemented for home health agencies. The Prospective Payment System is similar to hospital DRG, where services (and payment) will be based on the nature of patient's diagnosis, their functional limitations and rehabilitation requirement. This coming year will require many changes in home care management.
- **Mary Fitch, RN Retires.** After 27 years of home health nursing, Mary Fitch retired as the Clinical Nursing Supervisor. She will be missed. Her replacement is Sandra Yunghans, BSN, MHSA.

- **Visits/Units for the Total Agency.** Total Patients = 478. Skilled Nursing = 5,214. Home Health Aide = 10,827. Rehabilitation/Social Services = 1,249. Homemaker Units = 19,344. Total = 36,634.
- **Visits Specific to the Town of Jefferson.** Total Patients = 27. Skilled Nursing = 261. Home Health Aide = 187. Rehabilitation/Social Services = 47. Homemaker Units = 235. Total Visits/Units = 730.

Thank you for the opportunity to serve your community. The commitment of Weeks Medical Center - Dartmouth-Hitchcock and the Home Health Department is the *"We're here for you"*.

BOB FINK, MSW
Executive Director

THE CALEB GROUP
COMMUNITY SERVICES PARTNERSHIP
30 Highland Street, Whitefield, NH 03598

Nineteen-ninety-nine has been a very successful and growth oriented year for The Caleb Group. We have received a grant to expand into more areas of Coos and Grafton Counties. Much of the growth can be credited to the over 200 volunteers who have been assisting elders in maintaining their independence. Because of this growth we were able to access additional services and programs from other areas.

The Caleb Group assisted more than 214 Whitefield, Lancaster, Twin Mountain, Jefferson, and Dalton seniors. In 1999 over 6,000 hours and 35,000 miles were donated by volunteers. They helped their older neighbors with such things as friendly visiting, telephone reassurance, chores, paperwork, safety checks, transportation for shopping, errands, and medical appointments. Volunteers also assist in the Commodity Supplemental Food Program every other month. Caleb Caregivers deliver food to elders who are totally home-bound.

Without these services, many of those people who need just a little extra help to continue living independently, might have had to go into a nursing home. In a few cases this past year, lives have been saved because of concerned volunteers alerting us of an ill care receiver. The appropriate calls were made, and the care receiver was given emergency attention. Many elderly citizens have no family in the area, so must depend on friends, neighbors and volunteers.

At the Highland House Computer Lab, volunteers provide training for seniors who want to learn how to use computers. These older learners are instructed on Internet use, and enjoy sending email to friends and family. They also learn how to research on the World Wide Web. New students are always welcome.

There are no fees for the volunteer caregivers services or the service coordination provided by The Caleb Group. The Program is funded through grants, donations and generous appropriations of the towns in which the services are provided. We want to thank the residents of Jefferson for their support and for making it possible for us to continue to provide

these much needed services to the area's elders. The \$1,500 appropriated at last year's Town Meeting was greatly appreciated, and we ask for your continued support in 2000.

If you would like to be a volunteer caregiver, request a volunteer, or know someone who would benefit from our services, please call the Caleb Office at 837-9179, or contact anyone on the Advisory Board.

Respectfully Submitted,

JULIE E. HALL

Interim Director

Advisory Board Members

Eleanor Brauns, Twin Mountain

Rev. Peter Coffin, Lancaster

Thomas Gage, Twin Mountain

Martha Hardiman, Whitefield

Mike Kopp, Lancaster

Francis Matott, Whitefield

Tony Poekert, Dalton

Lydia Serpina, Twin Mountain

Lois Spotholz, Jefferson

Pat Rogers, Weeks Memorial Hospital

1999 NORTH COUNTRY HOME HEALTH AGENCY, INC.

Nationally, Home Health Care is a service in great demand and great flux. In the last year, over 3,000 home health care agencies across the country have closed their doors in response to Medicare reform. Locally, changes in federal government and State reimbursement systems have presented the North Country Home Health Agency's Board of Directors and staff with tremendous funding challenges. Dedicated to providing services to the community, the Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health care benefits. Thank you for your generosity in the past year, it has been essential to our success.

The work of North Country Home Health Agency includes: nurses, therapists, aides, homemakers, and companions assisting people who are recuperating from surgery, individuals coping with chronic illnesses and families caring for loved ones and friends. Home Health Services reduce expensive hospital stays, eliminate or delay moves to nursing homes, and support families by offering competent and comprehensive care. It is only with your Town's continued support that North Country Home Health can continue to meet the home health needs of North Country residents.

Services provided to the Town in 1999 included:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	4
Physical/Occupational Therapy/Speech Therapy	0
Medical Social Service	0
Home Health Aide/Homemaker/Companion	379

Additionally, North Country Home Health provided 30 health screenings and clinics to the public in 1999. Approximately 850 residents participated in these preventative health programs.

Because of your generosity and support North Country Home Health is able to provide hundreds of hours of home health care and hospice services to those in need.

Respectfully Submitted,
GAIL JURASEK
Executive Director

**1999
WHITE MOUNTAIN MENTAL HEALTH
AND DEVELOPMENTAL SERVICES
Director's Report**

OUR SERVICES

Mental Health:

- 24 hour emergency services
- individual, group and family counseling
- assessment and medication management provided by psychiatrists and registered nurses
- in-home and community based services to children
- foster homes for children with severe emotional disturbance
- home-based services to elders
- consultation to area schools, hospitals and nursing homes
- housing, vocational, case management and financial assistance to persons with severe mental illness
- experiential, activity based program for adjudicated youngsters
- psychological and disability determination evaluations

Common Ground - Developmental Services:

- a variety of housing options in the community, including independent homes and apartments, staffed homes, and family living environments
- a network of community connections to assist in identifying quality jobs, including the development and support of small businesses owned and operated by our consumers
- service coordination
- individualized supports to enhance the recreational and social lives of persons with disabilities
- supports and services to the families of infants and young children who are at risk of developmental delay

- Life-long support to families who have a member with a developmental disability, including respite services, advocacy, information and referral

Drug and Alcohol Treatment and Prevention:

- drug and alcohol assessments
- drug and alcohol counseling for individuals and family members
- intensive counseling and education offered in the evening as an alternative to residential drug and alcohol rehabilitation
- individual and group prevention services offered to three school districts and one private school
- counseling to persons convicted of motor vehicle offenses as a follow-up to the Impaired Driver Intervention Program
- drug testing

In 1999, 37 Jefferson residents received 566 hours of services at a discounted rate. In addition, individuals received assistance finding and paying for housing, emergency assistance with heat, lights, medication or food bills and assistance obtaining and maintaining employment. Town support helps us to provide these services. We believe that our services benefit those we serve, and, ultimately, the availability of our services saves money for the town.

Thank you for your continued support of the people we serve.

Respectfully submitted,

JANE C. MacKAY
Area Director

ENMAN SCHOLARSHIP FUND

1999 was the sixteenth year for the Scholarship honoring the late Charles and Dorothy Enman who were both active and highly regarded in the Jefferson Elementary School. The fund was able to provide scholarships for Brian Meehan, Heidi Gray, Benjamin Schroer, David Savage, Shaun Gross, and Carl Jones in 1999.

Any Senior who is a resident of Jefferson attending either high school or private school, regardless of location and planning on continuing his or her education is eligible to apply for this scholarship.

We would like to again thank all who have donated to the fund.

Donations may be made by taking or sending checks to Marietta Ingerson. Checks should be made payable to: Charles Enman Scholarship Fund.

Scholarship recipients are chosen by the Jefferson Library Trustees.

Sincerely,

MARIETTA INGERSON

NEVERS-TOWN OF JEFFERSON SCHOLARSHIP FUND

In 1981 the family of Wilbur and Gurda Nevers founded this Scholarship Fund in honor of their 50th wedding anniversary. This scholarship is available to any High School senior who is a resident of Jefferson, and who wishes to further his/her education in any field. Any student desiring to apply for the scholarship may request an application at the White Mountains Regional High School.

This year scholarships were awarded to Brian Meehan, Heidi Gray, Benjamin Schroer, David Savage, Shaun Gross, and Carl Jones.

We wish to express our deep gratitude to the Nevers family for their continuing contributions to the scholarship fund along with our thanks to the other donors who have contributed to the growth of this fund. Donations of any amount are gratefully accepted and may be sent to the Nevers-Town of Jefferson Scholarship Fund in care of the Trustees of Trust Funds.

Respectfully Submitted,
The Selecting Committee,
ADELE WOODS, Library Trustee Chairman
WILMA CORRIGAN, Library Trustee
SUE CRAFTON, Librarian
OPAL BRONSON, Town Clerk

BIRTHS REGISTERED IN THE TOWN OF JEFFERSON, N.H. FOR THE YEAR ENDING DECEMBER 31, 1999

DATE	CHILD'S NAME	PLACE OF BIRTH	FATHER'S NAME	MOTHER'S NAME
02-01	Alexandra Arielynnne Pillard	Littleton, NH	Jason Pillard	Deborah Pillard
03-05	Emily Ann Bissonnette	Littleton, NH	Daniel Bissonnette	Denise Bissonnette
05-21	James Charles Lennon	Lancaster, NH	James Lennon	Barbara Lennon
07-15	Owen James Riendeau	Berlin, NH	James Riendeau	Lisa Riendeau
08-16	Emma Waneta Robinson	Lancaster, NH	Edward Robinson	Meredith Sanborn
11-14	Alyssa Jo McMann	Littleton, NH	Gerard McMann	Kathryn McMann

MARRIAGES REGISTERED IN THE TOWN OF JEFFERSON, N.H. FOR THE YEAR ENDING DECEMBER 31, 1999

DATE	NAME - GROOM	RESIDENCE	NAME - BRIDE	RESIDENCE	PLACE
02-14	David Chase	Lancaster	Denise P. Kenison	Lancaster	Northumberland
04-04	Roger Bilodeau	Lancaster	Gloria Maker	Jefferson	Lancaster
04-17	Lawrence Kenison	Jefferson	Wanda L. Fick	Jefferson	Thompson & Meserves
05-15	Marc G. Bizier	Gorham	Donna E. Bronson	Gorham	Lancaster
06-27	Shane M. Champney	Jefferson	Grace E. White	Jefferson	Whitefield
07-10	Lance Lalumiere	Jefferson	Melissa P. Aldrich	Jefferson	Whitefield
07-30	Keith G. Hamil	Suwanee, GA	Sharon A. Stevens	Suwanee, GA	Whitefield
07-31	Timothy M. Challinor	Jefferson	Tiffany A. Cormier	Whitefield	Whitefield
08-07	Robert A. Keene	Jefferson	Kathlyn J. Eaton	Jefferson	Jefferson
08-14	Scott A. Bartlett	Jefferson	Amanda L. Benoit	Jefferson	Lancaster
09-11	Jeffrey H. Birard	Whitefield	Christie L. Manuel	Jefferson	Lancaster
09-11	Douglas R. Hanlon	Jefferson	Paula J. Higginson	Jefferson	Whitefield
09-25	Kenneth A. Todd	Jefferson	Lisa J. Farland	Nashua	Merrimack

DEATHS REGISTERED IN THE TOWN OF JEFFERSON, N.H. FOR THE YEAR ENDING DECEMBER 31, 1999

DATE	NAME	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN NAME
03-05	William H. Dubois	Lebanon, NH	Unknown	Beverly Faith
05-19	Violet D. Mulherin	Lancaster, NH	Lewis Downing	Katresia Leavitt
07-04	John R. Marshall	Lancaster, NH	Charles Marshall	Mary Ryan

University of NH.
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Durham, N.H. 03824

FIRST
CLASS

